



VACANCY GENERAL MANAGER

Blantyre Sports Club invites applications from suitably qualified individuals to fill the position above. We are looking for a dynamic individual with good communication, interpersonal, analytical and conceptual skills and the ability to work under pressure.



Qualifications and Experience

- A minimum of Bachelor's degree in any field, those with a degree in hospitality and MBA will have added advantage.
- At least 10 years' experience.
- Must have sound hospitality administrative and management experience.
- Must have experience in managing multiple tasks and have the ability to compile accurate financial reports.

Duties

- Responsible for the overall direction and leadership of the Club.
- Ensuring that all aspects of the club activities obtain maximum profits commensurate with the best interest of members.
- Reporting to the Board of Directors as the highest ranking officer of the club.
- Providing the highest level of customer relations and service.

- Ensuring compliance with Clubs policies and procedures as well as those of the supervisory authorities.
- Ensuring management of strategic risk in line with objectives and goals as designated and approved by the Club's Board of Directors.
- Developing long term sustainable strategic plans.
- Ensuring the Board of Directors is fully informed on the conditions and operations of the Club and the important factors influencing operations and decisions made by Management.
- Recommending annual program goals to the Board of Directors; ensuring an on-going evaluation system related to such goals is in place and that reports of progress are provided to the Board of Directors on a regular basis.
- Executing all decisions of the Board.
- Formulating targets for executive management and heads of divisions, monitoring and appraising the performance of all executive officers and heads of divisions of the club and providing the necessary coordination between activities.
- Demonstrating visible leadership by living clubs values at all times and incarnate the same in all members of staff.
- Carrying out such other duties that the Board of Directors may require from time to time.

Skills and Competencies

- Good knowledge of Hospitality Industry.
- Highly organized with abilities to prioritize.
- Ability to manage multiple priorities and projects while working as part of a team.
- Attention to detail and the ability to follow through.
- Ability to work under pressure, meet multiple deadlines, troubleshoot and problem solve.
- Honest, energetic, independent, self-motivated and administratively self-sufficient.

- Ability to maintain confidentiality, exercise discretion and sound judgment.
- Good communication and interpersonal skills at all levels.
- Self starter who works with minimum or no supervision.
- Ability to meet deadlines and targets in a high pressure setting.
- Significant experience of leading and managing teams.
- Strong written and verbal communication skills.
- Excellent analytical skills.
- Results orientated.

A competitive remuneration package will be offered to the successful candidate. Interested persons who meet the above requirements should send their applications together with detailed Curriculum Vitae with three referees to:

The Chairperson
Appointments and Remuneration Committee
Blantyre Sports Club
P.O. Box 245
BLANTYRE

Email: fm@blantyresportsclub.com

The closing date for receiving applications is 24th January, 2025.
Only short listed candidates will be acknowledged.



Where strangers become friends and family

● www.btsportsclub.com
✉ front-office@blantyresportsclub.com
☎ Hotline: 0886 706 429